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| **FutureLets Bike Locker Request Form** |
| **Locker Location: Singer Hall** |

### Terms & Conditions of Use

* A key deposit of £40.00 is required from the student, which will be refunded when the key is returned.
* If the key deposit is not paid within 7 days of key issue, £40.00 will be charged to the student’s accommodation account and debited with their next accommodation instalment.
* If the student leaves Singer Hall before the end of the contract, the key deposit will be retained and put towards any outstanding charges.
* The facility is to be used by the named student only, and must not be loaned to or used by any other person.
* Cycles and their contents are parked at owner’s risk and no liability is accepted for any loss or damage unless due to the negligence of the University.

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| SECTION ONE – SCHOOL/DEPARTMENTAL INFORMATION By filling out the following section, you are agreeing to the Terms & Conditions detailed above.  NAME :  SCHOOL/DEPARTMENT :  CONTACT NO:  EMAIL:  SIGN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PRINT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| SECTION TWO – OFFICE USE ONLY TOTAL CHARGED TO RSN: \_\_\_\_\_\_\_\_\_ DATE PAID : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  RECEIVED BY : \_  SIGNATURE : \_ |